Mobile Deposit Tips

- 1. Login to the FF&M Mobile App on your device.
- 2. Tap on the 'Deposit' tab.
- 3. Tap on 'Deposit a Check',
- 4. Select the account the money will be deposited into.
- 5. Enter the check amount.
- 6. Tap 'Take Photos'.
- 7. To ensure a quality image of the check:
 - Center on dark surface
 - Provide ample light
 - Align check, hold steady & tap 'Capture' button when ready
- 8. Take a photo of the front of the check.
- 9. Review photo and make sure your image is clear and contains all four corners of the endorsed check. Select 'Use' if it is clear. If not, select 'Retake'.
- 10. Take a photo of the back of the endorsed check.
- 11. Review photo and make sure your image is clear and contains all four corners of the endorsed check. Select 'Use' if it is clear. If not, select 'Retake'.
- 12. Confirm the deposit or 'Edit' if the account or amount are not correct.
- 13. If all is well, tap on 'Make Deposit'.

Deposits made after 3 p.m. CST will be available typically by 5 p.m. within two business days Monday through Friday. Please keep your paper checks until the funds are posted to your account(s). Destroy paper check.